

## **Advice to Reviewers for ICIS'17<sup>†</sup>**

### **1. Review Criteria for Manuscripts**

For the review of a submitted ICIS'17 manuscript we ask all reviewers to write an incisive and well-justified report that considers the following points:

- Are the title and abstract informative, concise and clear?
- Is the paper well organized and clearly written in good scientific English?
- Are all used abbreviations and acronyms explained in the paper, comprising the title and abstract?
- Is the paper scientifically sound and not misleading?
- Does the paper contain appropriate and adequate references to related and previous work?
- Are all manuscript figures and tables (if any) clear and useful with suitable captions, or is there unnecessary duplication from previous publications?
- Is the manuscript proposed for publication, either immediately (w/o modifications) or after corrections by the author(s).

### **2. Anonymity and Confidentiality of the ICIS'17 Review Process**

Anonymous review is requested for the ICIS'17 publication process. Therefore, the identity of the selected reviewers is not released to authors throughout or after the review process. Reviewers must treat all materials associated with the review process as confidential. This includes the manuscript itself and any related material provided by the authors including any other correspondence. Reviewers may consult and seek advice from other researchers or colleagues; the reviewer must ensure that the confidentiality of the submitted manuscript is preserved.

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<sup>†</sup> Adopted from Editorial Policies and Practices of Physical Review Accelerators and Beams