**BOOKING FORM FOR ICIS17** (15th-21st October 2017)

We kindly ask you to return this filled-in document to [housing.service@cern.ch](mailto:housing.service@cern.ch) at the latest 30 days before the expected arrival date. Booking requests will be treated according to the availability on the group booking. If all the pre-booked rooms have been used, booking requests will be treated according to the hotel availability.

*(Use the tab key to go from one field to another)*

**PERSONAL DETAILS**

Last name: **Click here to enter text.** First name: **Click here to enter text.**

Email: **Click here to enter text.** Phone number: **Click here to enter text.**

Birth date: **Click here to enter text.** Nationality: **Click here to enter text.**

**RESERVATION DETAILS**

Arrival date: **Click here to enter text.** Departure date: **Click here to enter text.**

Number of nights: **Click here to enter text.** Number of person:  **1**  **2**

Room type:  **Single room with bathroom at CHF 58.00**  **Twin room with bathroom at CHF 77.00**

*Above prices are per room and per night, for the selected number of people and dates.*

Special requests *(please note that we will do our best to fulfil your request but we cannot guarantee it since it is subject to availability)*: **Click here to enter text.**

**GUARANTEE (mandatory)**

Team account: **Click here to enter text.** Budget code: **Click here to enter text.**

Credit card:  American Express  Visa  MasterCard  Diners Club

Numbers: **Click here to enter text.** Expiration date: **Click here to enter text.**

Owner’s name: **Click here to enter text.**

**GENERAL SALES CONDITIONS**

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| Cancellation / modification delay | Please refer to the group policy sent with the confirmation. |
| Check-in / check-out time | 14h00 / 12h00 |
| Children policy | Children under 18 years of age, even if accompanied by an adult, are not entitled to stay in CERN hotel. |
| Conditions of access to CERN | All persons entering the CERN site must be in possession of a CERN access card issued by CERN certifying that they are authorized to do so. Access cards are issued by the Reception Registration Service and the Access Control Service in Building 55 or Building 33 respectively.  CERN guarantors may apply for a limited-duration visitor's card on behalf of another person by sending an e-mail to the following address: external.visitor@cern.ch |
| Hotel Reception opening hours  (Building 39) | Mondays to Fridays from 07:30 to 01:00 am  Saturdays and Sundays from 09:00 to 01:00 am  Outside these times, room keys can be obtained from the security guard on duty at the entrance to CERN's Meyrin site (Swiss side) - Gate B |